

DEHAVAN CITY COUNCIL MEETING MINUTES  
MAY 17, 2022

The Delavan City Council met in regular session on May 17, 2022, at 6:30 pm. Mayor Elizabeth Skinner presided. The following aldermen were present: Douglas Bury, Ben Ross, Jeff Johnson, Brent Nafziger and Robert Hall. Others in attendance were City Clerk Laurie Magan, City Administrator Matt Fick, Deputy Clerk Tammy Hintz, Greg Dirks and Police Chief Michael Evans. City Attorney William Conner and Attorney Clay Curcio were available via zoom. Alderman Fornoff was absent.

The meeting notice and agenda were posted at least forty-eight hours in advance of the meeting on the door of the City Council Room and on the window in City Hall. A copy of the meeting notice and agenda is attached to and made a part of the minutes.

The Pledge of Allegiance was recited by those present.  
The invocation was given by Mayor Skinner.

#### **PUBLIC COMMENTS**

None

#### **CONSENT AGENDA**

The following items were presented to vote under the Consent Agenda

- A. Approval of minutes of May 3, 2022, Regular Meeting
- B. Resolution to approve payment of bills (Res. #2022-11)

A motion was made by Alderman Johnson to remove the approval of minutes from the Consent agenda because on Page 4 of the Minutes, Item G did not include the motion or vote on the motion. This was seconded by Alderman Ross. The vote on the motion was as follows: Ayes: Johnson, Ross, Bury, Hall, Nafziger; Nays: None; Abstain: None; Absent: Fornoff. Motion carried. Alderman Bury made a motion to approve Consent Item B. Resolution to approve payment of bills (Res. #2022-11). The motion was seconded by Alderman Nafziger. The vote on this motion was as follows: Ayes: Johnson, Ross, Bury, Hall, Nafziger; Nays: None; Abstain: None; Absent: Fornoff. Motion carried. Alderman Johnson made a motion to separate Item A. Approval of Minutes of May 3, 2022, Regular Meeting, seconded by Alderman Bury. The vote on this motion was as follows: Ayes: Johnson, Ross, Bury, Hall, Nafziger; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.

#### **MAYOR'S REPORT**

Mayor Skinner reported that the sign for Micah Waggoner had been placed as you come into Delavan from the East. Alderman Ross indicated there is also a sign when you enter Delavan from the West. The Mayor spoke with Bill Connor about the buildings in the downtown area.

Bill indicated some of the buildings need maintenance and the city has the right to reach out to the owners and let them know they need to be maintained. There are currently some TIF funds available to provide incentives. In some communities, Mr. Connor thought some local banks have offered interest free loans to business owners. The Mayor indicated she would have Matt and Bill look into this and come up with some options available to be placed on a meeting agenda in the near future.

### **CITY ADMINISTRATOR'S REPORT**

City Administrator Matt Fick made the following report:

- Matt has reached out to 5 different companies attempting to secure donations to help pay for a part-time events coordinator. So far, none have committed.
- Matt has spoken with a court appointed receiver for the old FS building in regard to maintaining the property. There is a local contractor who will be tasked with mowing and maintaining. Alderman Fornoff asked for statistics on code violations and police activity. Generic information will be provided. All Aldermen present feel this is adequate.

### **UNFINISHED BUSINESS**

- A. Discussion and Action on an Ordinance Approving a Variance for Certain Property Zoned Residential "R-2" within the City of Delavan, 823 Chestnut, Greg Dirks (Ord #2022-10). There was no discussion. Alderman Bury made a motion to approve, seconded by Alderman Johnson. The vote on this motion was as follows: Ayes: Johnson, Ross, Bury, Hall, Nafziger; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.

### **NEW BUSINESS**

- A. Discussion and Action on a Change Order from Stark Excavating Regarding Price Increase for Walnut Street Sewer Extension. Alderman John made a Motion to approve, seconded by Alderman Bury. Discussion on the matter was as follows: Matt indicated there was a price increase to provide service for the property owner. Bill's interpretation of the ordinance is that it is the homeowner's responsibility to pay the cost to get the sewer ran to his residence from the City right of way. Alderman Bury inquired as to how much of A Street does the City own. Would the City be better off to have the connection at the corner of A and Walnut instead of on Walnut Street to be prepared for future hook ups? Alderman Johnson agreed. The Mayor indicated the City needs to go back to the engineer to see if these changes are possible. Alderman Johnson indicated that the City needs to verify with the homeowner and find out if they are willing to pay to be hooked up to the sewer. Alderman Ross asked if the homeowner has to pay, can they get their own contractor. Alderman Johnson asked if there was a start date. Alderman Bury stated the contract indicated work would be completed by the end of June. The

Mayor asked Alderman Johnson if he wanted to rescind his motion until all questions had been answered and he indicated he did. Everyone agreed.

- B. Discussion and Action on the baseball diamonds at Vonachen Park. Matt indicated that Delavan School Superintendent Dr. Brooks and Judd Boswell from the Park District stated they are no longer using the ball diamonds. Matt suggested moving the bleachers to another park that is being used. Alderman Bury made a motion to approve, seconded by Alderman Johnson. The vote on this motion was as follows: Ayes: Johnson, Bury, Hall, Nafziger; Nays: Ross; Abstain: None; Absent: Fornoff. Motion carried.
- C. Discussion and Action on a Youth Police Academy. Police Chief Evans said this would be a good way to build rapport with youth and the police officers. The academy would be 4 days, 4 hours each day and would include in part: Internet Safety, Bullying, Teen Mental Health, CPR and Getz will be giving demonstrations on how to use fire safety equipment. Union 974 has committed to donating \$300, Dollar General will be donating snacks and drinks and the Farmhouse will provide lunch one day. Police Chief Evans is hoping for 15 participants. If there are openings, the fee will be \$35 for non-Delavan students. The total cost to fund the Academy is \$2,550. Alderman Bury feels this is a great opportunity and will look good on a resume. Alderman Hall asked how Police Chief Evans planned on recruiting. Police Chief Evans indicated he had met with the Principal at the school, there is a banner, a link from the city web page to the registration page has been added. Attorney Connor has reviewed.

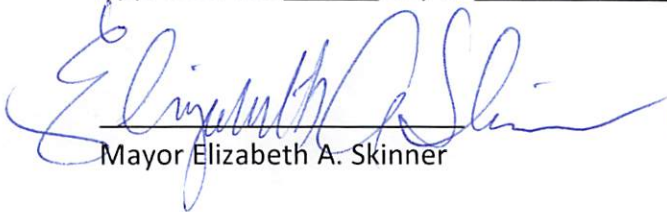
D.

**OTHER ITEMS FOR CONSIDERATION**

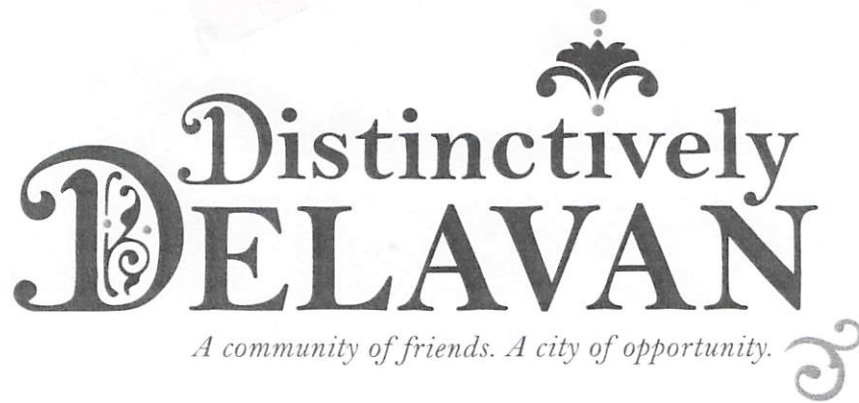
Alderman Ross asked if there was a designated smoking area for City employees. He indicated citizens had approached him as they had seen City employees smoking in front of the Water Works building on numerous occasions. Matt indicated he would talk to the employees. Alderman Ross also asked for an update on the well pump project. Matt indicated after the 1<sup>st</sup> treatment, the pump was pumping close to 400 gallons per minute but a 2<sup>nd</sup> treatment was recommended from the well rehabilitation contractor. The 2<sup>nd</sup> treatment has caused some excess sediment to break loose so more pumping/cleaning is needed to get it back to the desired 400 gallons per minute.

The meeting was adjourned at 7:15 pm by Mayor Skinner.

Approved the 7 day of June, 2022.

  
Mayor Elizabeth A. Skinner

Attest:  
  
City Clerk, Laurie Magan



**MEETING NOTICE & AGENDA  
DELAVAN CITY COUNCIL  
TUESDAY, MAY 17th 2022 – 6:30 P.M.  
CITY COUNCIL ROOM, 219 LOCUST STREET, DELAVAN, ILLINOIS**

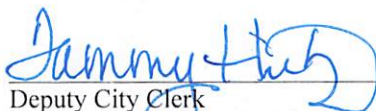
Agenda for the meeting, including those matters which will be discussed, and on which final action may be taken is as follows

CALL TO ORDER/ROLL CALL

- I. PLEDGE
- II. INVOCATION
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
  - A. Approval of Minutes May 3rd, 2022, Regular Meeting
  - B. Resolution to approve payment of bills (Res. # 2022-11)
- V. REPORTS OF OFFICERS
  - A. Mayor's Report
  - B. City Administrator's Report.
  - C. City Attorney's Report
- VI. EXECUTIVE SESSION
- VII. UNFINISHED BUSINESS
  - A. Discussion and Action on an Ordinance Approving a Variance for Certain Property Zoned Residential "R-2" within the City of Delavan, 823 Chestnut, Greg Dirks (Ord #2022-10)
- VIII. NEW BUSINESS
  - A. Discussion and Action on a Change Order from Stark Excavating Regarding Price Increase for Walnut Street Sewer Extension.
  - B. Discussion and Action on the Baseball Diamonds at Vonachen Park
  - C. Discussion and Action on a Youth Police Academy
- IX. OTHER ITEMS FOR CONSIDERATION
- X. PUBLIC COMMENTS
- XI. ADJOURNMENT

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This is to certify that this notice and agenda was posted at least 48 hours in advance of the meeting on the door of the City Council Room and on the bulletin board in City Hall, 219 Locust Street, Delavan, Illinois.

  
Deputy City Clerk

5/13/2022  
Date

**ANY QUESTIONS REGARDING AGENDA ITEMS SHOULD BE DIRECTED TO THE  
CITY ADMINISTRATOR AT (309)244-7146 OR [mfick@delavanil.org](mailto:mfick@delavanil.org)**