

DELAVAN CITY COUNCIL MEETING MINUTES
JUNE 7, 2022

The Delavan City Council met in regular session on June 7, 2022, at 6:30 pm. Mayor Elizabeth Skinner presided. The following aldermen were present: Douglas Bury, Ben Ross, Jeff Johnson, Brent Nafziger and Robert Hall. Others in attendance were City Clerk Laurie Magan, City Administrator Matt Fick, Deputy Clerk Tammy Hintz, Brent Rassi, Brandy Rassi and Police Chief Michael Evans. City Attorney Clay Curcio was available via zoom. Alderman Wade Fornoff was absent.

The meeting notice and agenda were posted at least forty-eight hours in advance of the meeting on the door of the City Council Room and on the window in City Hall. A copy of the meeting notice and agenda is attached to and made a part of the minutes.

The Pledge of Allegiance was recited by those present.

The invocation was given by Mayor Skinner.

Mayor Skinner asked if there were any public comments at this time.

CONSENT AGENDA

The following items were presented to vote under the Consent Agenda

- A. Approval of minutes of May 17, 2022, Regular Meeting
- B. Resolution to approve payment of bills (Res. #2022-12)

A motion was made by Alderman Johnson to approve Consent Item A. Approval of minutes of May 17, 2022, regular meeting and Consent Item B. Resolution to approve payment of bills (Res. #2022-12). The motion was seconded by Alderman Bury. The vote on this motion was as follows: Ayes: Johnson, Ross, Bury, Nafziger; Nays: Hall; Abstain: None; Absent: Fornoff. Motion carried.

MAYOR'S REPORT

Mayor Skinner wanted to thank the Delavan American Legion for putting on the Memorial Day Activities. The fishing derby was a huge success, a memorial service was held and the flags at the cemetery were beautiful.

CITY ADMINISTRATOR'S REPORT

City Administrator Matt Fick made the following report:

- Matt indicated the well rehab was finished on Well #2 and is performing well. He will get pricing on rehabbing the other two wells.
- Matt reported that the tree cutting has been completed. 18 trees and stumps have been removed for less than \$25,000.

- Three applications have been received for the Community Outreach Coordinator position that has been advertised. Matt is hoping to start interviews and get the position filled.
- Officer Gillespie has returned to full duty which will expand coverage including having 3rd shift coverage with the exception of training and vacation/sick coverage.
- Alderman Ross asked about a business owner who is looking to possibly expand. Matt and the Mayor indicated this was confidential at the present time.

NEW BUSINESS

- A. Public Hearing, Discussion and Action on an Ordinance Amending FY2022-2023 Budget for the City of Delavan (Ord #2022-11). The City Administrator is proposing to increase the Part-time Line Item in the Administration Department by the amount of \$15,000 and increase the Community Outreach Line Item in the Common Expense by the amount of \$5,000 to create funding for the Community Outreach Coordinator position that has been advertised. There were no questions or discussion. A motion was made by Alderman Bury to approve and was seconded by Alderman Johnson. The vote on this motion was as follows: Ayes: Johnson and Bury; Nays: Hall, Nafziger and Ross; Abstain: None; Absent: Fornoff. Motion failed.
- B. Discussion and Action on a Special Use Permit from "That Bearded Jerk" for the Car Show on Labor Day, Monday, September 6, 2022. Brent Rassi representing The Bearded Jerk introduced himself. They sponsored the car show last year. Last year they raised \$3,077 and the money they raise goes to St Jude to support children's needs in the local communities. In addition to the car show, they also will have entertainment for the kids such as games for the kids, bounce houses, face painting. They provide all the volunteers needed. They are asking the city to provide port a potty, trash cans and ask that the park be mowed. There were no questions or discussion. A motion was made by Alderman Nafziger to approve and was seconded by Alderman Hall. The vote on this motion was as follows: Ayes: Johnson, Bury, Hall, Nafziger and Ross; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.
- C. Discussion and Action Regarding the Sale of 607 E 2nd Street (Ord #2022-12). Matt indicated this was a vacant lot obtained thru demolition. The city will obtain bids but the property does not have to go to the highest bidder. The city will ask for plans and how it is to be used and will then determine who the property is sold to. A motion was made by Alderman Hall to approve and was seconded by Alderman Nafziger. The vote on this motion was as follows: Ayes: Johnson, Bury, Hall, Nafziger and Ross; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.
- D. Discussion and Action Regarding the Sale of 402 W 3rd Street (Ord #2022-13). Matt indicated this is another vacant lot and the owner of the vacant lot next to it will be

asked if they want to sell also. Alderman Bury asked if it was possible to give the lot away if someone or a builder would agree to build a new house on the lot provided they provide specs and complete project in a given time frame. A motion was made by Alderman Johnson to approve and was seconded by Alderman Ross. The vote on this motion was as follows: Ayes: Johnson, Bury, Hall, Nafziger and Ross; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.

- E. Discussion and Action Regarding Change Order for Walnut Street Sanitary Sewer Project. Matt indicated two bids had been received, one from Stark Excavating and one from G. A. Rich & Sons. The bid from Stark Excavating is in the amount of \$26,100. Alderman Ross asked if the homeowner still had to pay to run the main from the street to the house. Matt indicated the homeowner would be responsible. A motion was made by Alderman Bury to approve and was seconded by Alderman Johnson. The vote on this motion was as follows: Ayes: Johnson, Bury, Hall, Nafziger and Ross; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.

EXECUTIVE SESSION

Alderman Johnson made a motion to move to Executive Session at 6:53 p.m. for the purpose of the following discussion:

- A. The Appointment, Employment, Compensation, Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body 5 ILCS 120/2(c) (1)

This was seconded by Alderman Nafziger. The vote on this motion was as follows: Ayes: Johnson, Ross, Bury, Hall, Nafziger; Nays: None; Abstain: None; Absent: Fornoff. Motion carried.

The Executive Session ended at 6:57 p.m. and the regular meeting resumed. Mayor Elizabeth Skinner presided. The following aldermen were present: Douglas Bury, Ben Ross, Jeff Johnson, Brent Nafziger and Robert Hall. Others in attendance were City Clerk Laurie Magan, City Administrator Matt Fick, Deputy Clerk Tammy Hintz, and Police Chief Michael Evans. City Attorney Clay Curcio was available via zoom. Alderman Wade Fornoff was absent.

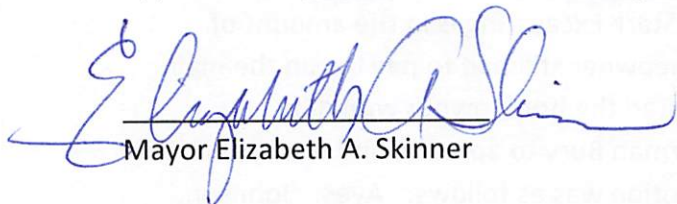
OTHER ITEMS FOR CONSIDERATION

Police Chief Michael Evans indicated a resident had made a complaint regarding poison Hemlock growing on resident's property. Police Chief Evans consulted with a horticulturist. Information has been posted on the city website and in the Delavan Times as a reference for citizens on how they can get rid of it on their property. The police will let residents know if it is seen on their property. Alderman Bury also indicated this is a noxious weed and is ticketable as stated in the current city code.

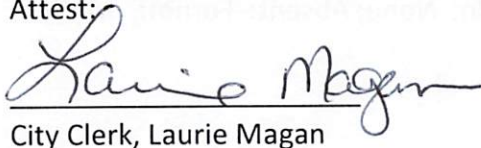
The Mayor indicated the first band concert on the season will be on June 28th in the City Park. She asked the council to think about if they would want to serve hot dogs, popcorn and a drink as they have done in the past.

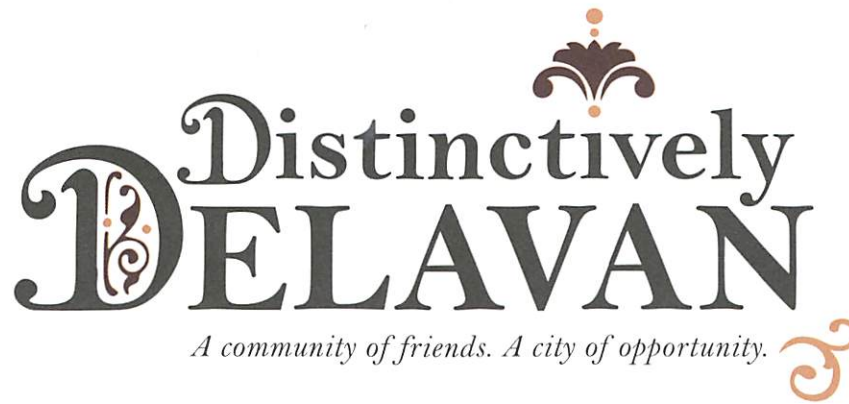
The meeting was adjourned at 7:00 p.m. by Mayor Skinner.

Approved the 21 day of June, 2022.


Mayor Elizabeth A. Skinner

Attest:


City Clerk, Laurie Magan



**MEETING NOTICE & AGENDA
DELAVAN CITY COUNCIL
TUESDAY, JUNE 7th 2022 – 6:30 P.M.
CITY COUNCIL ROOM, 219 LOCUST STREET, DELAVAN, ILLINOIS**

Agenda for the meeting, including those matters which will be discussed, and on which final action may be taken is as follows

CALL TO ORDER/ROLL CALL

- I. PLEDGE
- II. INVOCATION
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
 - A. Approval of Minutes May 17th, 2022, Regular Meeting
 - B. Resolution to approve payment of bills (Res. # 2022-12)

- V. REPORTS OF OFFICERS
 - A. Mayor’s Report
 - B. City Administrator’s Report.
 - C. City Attorney’s Report

VI. EXECUTIVE SESSION

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Public Hearing, Discussion and Action on an Ordinance Amending FY2022-2023 Budget for the City of Delavan (Ord #2022-11)
- B. Discussion and Action a Special Use Permit from “That Bearded Jerk” for the Car Show on Labor Day, Monday, September 6, 2022.
- C. Discussion and Action Regarding the Sale of 607 E 2nd Street (Ord#2022-12).
- D. Discussion and Action Regarding the Sale of 402 W 3rd Street (Ord#2022-13).
- E. Discussion and Action Regarding Change Order for Walnut Street Sanitary Sewer Project

IX. OTHER ITEMS FOR CONSIDERATION

X. ADJOURNMENT

This is to certify that this notice and agenda was posted at least 48 hours in advance of the meeting on the door of the City Council Room and on the bulletin board in City Hall, 219 Locust Street, Delavan, Illinois.


Deputy City Clerk


Date

**ANY QUESTIONS REGARDING AGENDA ITEMS SHOULD BE DIRECTED TO THE
CITY ADMINISTRATOR AT (309)244-7146 OR mfick@delavanil.org**

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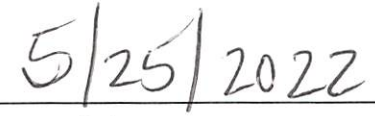
NOTICE OF PUBLIC HEARING

The City of Delavan will conduct a Public Hearing on June 7, at 6:30 p.m. in the Delavan City Council Room for the purpose of receiving comments on Amending the Annual 2022-2023 budget.

The tentative budget is available for public inspection at City Hall during regular business hours.

This is to certify that this notice was posted at least 48 hours in advance of the public hearing on the bulletin board in City Hall and on the door of the City Council Room, 219 Locust Street, Delavan, Illinois.


Deputy City Clerk


Date